



ABIQUA

ACADEMY | PreK-12

SUBSTITUTE TEACHER

Abiqua Academy is seeking Substitute Teachers to fill positions as they occur during the school year. The Substitute Teacher supports our Teachers in working with children to promote children's growth in the areas of social-emotional, physical, cognitive and language development. This is an on call position. Salary Range \$22.50 / Daily Shift Type Substitute

Qualifications:

1. Bachelor's Degree
2. Criminal history clearance
3. Valid Oregon Teaching License (Preferred)

Essential Job Duties: 1. Teach the approved Abiqua Academy curriculum based on lesson plans provided by the regular classroom teacher. 2. Implement the regular teacher's assigned responsibilities, plans and schedule. 3. Have a passion for working with students PreK- 12.

4. HEART values: Honor, Empathy, Accountability, Respect, and Teamwork, are reinforced within and beyond the classroom.

5. Assess student work when appropriate and time permits.

6. Promote and maintain student behavior expectations conducive to learning and maximizes learning time.

7. Establish and demonstrate positive human relations with students, parents, other staff members, and the community.

8. Ensure the accuracy, completeness, confidentiality, and security of all student information.

9. Comply with Abiqua Academy policies and procedures including meeting with assigned students at scheduled location and time.

10. Other duties as assigned.

Hiring Process: As resumes are reviewed and selected, the school will contact candidates by email or telephone to set-up a video conference or an interview at the school.

How to Apply: Interested candidates must submit a cover letter describing their education and experience and explaining how Abiqua is a good match for the candidate's ability and interests, three professional references (at least two who served in a supervisory capacity), and a resume. Please attach in an email to Kim Myrene, Human Resources, info@abiquaacademy.org or send by mail to Abiqua Academy, 6974 Bates Road South, Salem, Oregon, 97306. You may contact Kim directly by phone at 503-399-9020.